



PROP HIRE AGREEMENT TERMS

DELIVERY:

Bellaboo and Beau can deliver and collect props within a 15 mile radius of their studio at TN31 7UY if a minimum order value of £150 is met. Dates and timings of deliveries and collections would be determined by Bellaboo and Beau. Distances exceeding 15 miles would be subject to individual arrangement. Order values under £150 would need to be self-collected and returned. Delivery and collection is sometimes possible but would be subject to a further charge.

COLLECTION:

Props are to be collected from the Bellaboo and Beau studio up to 2 days prior to the event date and returned no later than 2 days after the event. The date and time of collection is to be arranged to suit both parties but Bellaboo and Beau reserve the right to decline a suggested time and/or date if not convenient.

IF, Bellaboo and Beau are carrying out The Main Event for you then, with agreed arrangements, they may be able to transport some, or part of the prop inventory to and from the venue on your behalf.

LOSS AND DAMAGES DEPOSIT:

The hirer will be required to pay a loss and damages deposit for an amount specified at point of quoting. This is to be paid to Bellaboo and Beau as a separate payment to the hire total and be cleared funds no less than 2 weeks before the date of the wedding. It can be paid via bacs into a secure deposit account and where agreed, by cheque. This will be returned to you on safe and sound receipt of all hired items.

INSTANCE OF LOSS AND/OR DAMAGES:

In the event that props are damaged and/or lost, an evaluation of the cost implication will be carried out by Bellaboo and Beau and a settlement arranged. The deduction amount will be worked out based on the current retail value of the damaged items or for a bespoke item then the replacement value of re-creating it including materials and labour time. Deductions will occur for damages that include but are not limited to; scratches on paint work, broken parts, damaged festoon light cables and bulbs, water damage, heavily stained materials, burn holes, dented wood, rips and tears in fabric and soft furnishing. Deposits may also be retained if the hirer fails to return items on the agreed date or does not make items available for collection on the agreed date and/or time.

If the amount of damage or loss of earnings from subsequent bookings exceeds the deposit amount then the hirer will be issued a further invoice to cover the outstanding amount.

DURATION:

Unless otherwise arranged, the period for prop hire is 4 days. This includes the day of collection and return. Extended hire periods are subject to availability and an additional daily charge of 20% of the invoice total for each additional day.

If the items hired are not available for collection OR are not returned on the agreed date then a charge will incur for each day from the agreed date to the date that they are returned. The amount of this daily charge varies depending on the items hired and the subsequent bookings that may be affected by their late return.

TRANSPORT:

Please ensure that you have adequate transport for the items you have hired. We will package them well for protection but please ensure that they are positioned safely and securely and will not move in transit.

RESPONSIBILITY:



We will run through an inventory of the props that you have on collection but from the moment that the props leave our studio, they are your responsibility to look after. Please see LOSS AND DAMAGES for reference.

INSURANCE:

Hirer(s) are advised to arrange insurance in regard to theft, damage and public liability whilst goods and equipment are on hire if they want to avoid the replacement cost mentioned above. It is the hirer(s) responsibility to arrange insurance in regard to theft, damage and public liability whilst goods and equipment are on hire.

USAGE:

All equipment must be used in a safe manner, taking into account any instructions supplied with the equipment. No responsibility is accepted by Bellaboo and Beau for injury or damage to any party caused by improper use of equipment.

INSTALLATION OF LIGHTS:

Bellaboo and Beau do not install their festoon and/or fairy lights unless they are involved with your wedding styling. They are simple to install but should be done so with care, safety precautions, venue staff consent and the right equipment. A basic instruction leaflet will be supplied with the lights and they will be PAT tested but Bellaboo and Beau accepts no responsibility for injury and death as a result of improper precaution and care.

PACKAGING:

Any items that are supplied in external packaging (bubble wrap, boxes, lids, crates, bags, cases etc) need to be returned in their original packaging.

WEDDING STYLING CLIENTS:

Prop Hire is free to full event styling clients excluding the following:

Photobooth, Lemonade Stand as these items require a large vehicle for delivery and a skilled set up. This will incur a transport and installation charge.

PLEASE SIGN TO CONFIRM THAT YOU ACCEPT THESE TERMS & CONDITIONS

(Full printed names)

I, the HIRER.....

agree fully with these terms and conditions.

Date

HIRER'S signature

Bellaboo and Beau

The Spark Room, Oxenbridge Farm, Wittersham Road, Iden, East Sussex, TN31 7UY